

## BIBLIOGRAPHY ON ACADEMIC WRITING

### Academic Writing and Rhetoric/Argumentation

Materials in this section of the bibliography focus on composition. Writing encourages precision in thought and is properly part of the research process, not just an appendage.

Bolker, Joan. *Writing Your Dissertation in Fifteen Minutes a Day*. New York: Holt, 1998.  
LB2369 .B57

About the composition process, managing your time and managing your emotions. General encouragement. Extensive and detailed advice on how to overcome writer's block and increase productivity. Some help with working with your advisor.

\*Booth, Wayne C; Gregory G. Colomb, and Joseph M. Williams. *The Craft of Research*. 3d ed. Chicago: University of Chicago Press, 2008. Q180.55 M4 B66

Widely used in freshman English composition courses. Excellent introduction. Topic selection, finding information, using sources, critical thinking and presenting a logical argument, composition and style. The new Turabian includes part of this material.

Clifford, John, Christopher Gould, and Richard Veit. *Writing, Reading, and Research*. 5th ed. New York: Macmillian, 2001. PE1408 .V45

Looks at writing, reading, and research as integrated parts of a whole. Considers paraphrasing, summarizing, finding and reporting on sources, argumentation, format, etc.

Corbett, Edward, and Robert J Connors. *Classical Rhetoric for the Modern Student*. 4<sup>th</sup> ed. New York: Oxford, 1999. PN175 .C57

Textbook on composition, argumentation, and style, based on classical rhetoric, with many readings and exercises. Difficult to use as a quick look-up reference work.

\*Elbow, Peter. *Writing with Power: Techniques for Mastering the Writing Process*. 2nd ed. New York: Oxford University Press, 1998. PE1408 .E42

Covers both expository and creative writing. Recommends a two-step writing process: first the writer creates and then he evaluates. Substantial work by a guru in the field.

Huff, Anne S. *Writing for Scholarly Publication*. Sage Publications, Thousand Oaks, C.A., 1999.

Written by one who teaches doctoral courses on writing for journals. Focuses on interaction with other scholars.

MacDonald, Margaret Y. "The Art of Commentary Writing: Reflections from Experience." *Journal for the Study of the New Testament* 29:3 (Mar. 2007) 313-21.

Rankin, Elizabeth. *The Work of Writing: Insights and Strategies for Academics and Professionals*. Jossey-Bass Higher and Adult Education Series. San Francisco: Jossey-Bass, 2001.

Focuses on the thinking and strategizing that academic writers do. Deals also with purpose, audience, genre, and voice.

Taylor, Gordon. *The Student's Writing Guide: How to Plan and Write Successful Essays*. New York: Cambridge University Press, 2009. PE1478 .T38

A book on the thinking part of the writing process.

\*Williams, Joseph M. *Style: Toward Clarity and Grace*. Chicago: University of Chicago Press, 1995. PE1421 .W546

Highly regarded guide to writing. Goes beyond clarity. For exercises to improve your writing see Williams, *Style: Ten Lessons in Clarity and Grace*, 5<sup>th</sup> ed., (Longman, 1997).

Yaghjian, Lucretia B. *Writing Theology Well: A Rhetoric for Theological and Biblical Writers*. London; New York: Continuum, 2006.

Basic composition and organization guidelines for several different kinds of theological and biblical papers. For the beginning student.

### **Style Manuals, Handbooks, Grammars, Dictionaries**

Alexander, Patrick. *The SBL Handbook of Style: for Ancient Near Eastern, Biblical, and Early Christian Studies*. Peabody, MA: Hendrickson, 1999. PN147 .S26

Strongly influenced by *Chicago Manual of Style*. Extensive lists of abbreviations for primary sources, reference works, and journals. Assumes user is familiar with many scholarly conventions. Turabian covers more issues and provides more guidance for student papers.

Clines, David J. A. *The Sheffield Manual for Authors and Editors in Biblical Studies*. Sheffield, UK: Sheffield Academic Press, 1997. PN147 .C55 1997

Contrast with SBL manual.

Cook, Claire. *Line By Line*. Boston : Houghton Mifflin, 1985. PE1441 .C66

Well regarded guide to copy editing. Strong MLA style influence. Contrast Virginia Thatcher, *English Usage and Style for Editors* (Landham, MD: Scarecrow, 1997).

Gibaldi, Joseph. *The MLA Style Manual and Guide to Scholarly Publishing*. 3<sup>rd</sup> ed. New York: Modern Language Association of America, 2008. REF PN147 .G444 2008

A guide to the style recommended by the MLA for preparing scholarly manuscripts. Has displaced Turabian in many universities. The companion work for undergraduate students is Gibaldi, *MLA Handbook for Writers of Research Papers*, REF LB2369 .G53.

Lovinger, Paul W. *The Penguin Dictionary of American English Usage and Style: A Readable Reference Book, Illuminating Thousands of Traps that Snare Writers and Speakers*. New York: Penguin Reference, 2000. REF PE1464 .L68.

Stott, Rebecca, ed. *Speak Write Series*. Includes vols such as *Grammar and Writing* (PE1112 .G674 2001); *Writing with Style* (PE1408 .W776 2001); *Making Your Case* (PE1471 .M24 2001).

Concise, practical explanations and exercises on basics for college students. Suitable for self-help remediation.

Quirk, Randolph, Sidney Greenbaum, Geoffrey Leech, and Jan Svartvik. *A Comprehensive Grammar of the English Language*. New York: Longman, 1985. REF PE1106 .C65 1985  
Very thorough grammar dealing with both American and British English.

Turabian, Kate L. *A Manual for Writers of Research Papers, Theses, and Dissertations*. 7th ed. Rev. by John Grassman and Alice Bennett. Chicago: University of Chicago Press, 2007. REF LB2369 .T8 2007

Adapts *Chicago Manual of Style* (see below) to meet needs of students writing research papers. This is the standard DTS follows for class papers, theses and dissertations. Do not use older editions of Turabian. Be sure to get the DTS Supplement available at the library website.

*The Chicago Manual of Style: For Authors, Editors, and Copywriters*. 15th ed. Chicago: University of Chicago Press, 2003. BIB-CENTER Z253 .U69 2003

CMS is the definitive standard for scholarly publication in the humanities in the United States. Written for professional authors and editors.

In addition to works cited here you may wish to consult a dictionary. *The American Heritage Dictionary* (REF PE1625 .A52) will meet most needs. *Oxford English Dictionary* is the most comprehensive. (REF PE1625 .N53). Garner's *Dictionary of Modern American Usage* (REF PE2827 .G37) includes unique material on modern usage. *The New Roget's Thesaurus* (REF PE1591 .L43 1961) and *Cambridge Thesaurus of American English* (REF PE2832 .L88) help with word choice. The following handbooks cover grammar, punctuation, spelling, diction, word choice, rules for effective sentences and paragraphs, and other topics on writing in a single compact package: *Simon & Schuster Handbook for Writers* (REF PE1408 .T796); *Harbrace College Handbook* (REF PE1112 .H6); *The Little, Brown Handbook* (REF PE1112 .F64 2001) and the Norton guide, *Writing: A College Handbook* ( REF PE1408 .H438).

### **Breaking into Print**

The final step of original research is publishing your work. In this way you submit your work to peer review and critique, and share your findings with others for the advancement of knowledge. If you are seeking to publish your first work, ask the library reference department for the annotated bibliography on "Breaking into Print."