CREATE OR RESET WORLDCAT PASSWORD

1. To create a password, go to https://dts.on.worldcat.org/ and pick the "Sign In" option (upper right).

    Library Links ▼ | Sign In

2. The Sign In screen will appear. Click the "Set/reset password" link beneath the "Sign In" button.

    Sign in

    DTS ID   [DTS ID]

    Library Password   [Library Password]

    [Sign In] Cancel

    Set/reset password

3. When prompted, supply your DTS ID number (or barcode if you are a Community User) and click "Request new password."

    To reset your password, enter your user name below. You will receive an email message with a new password. Once your password is reset, your current password will no longer be accepted.

    DTS ID   [   ]

    [Request new password]

4. **An automated message will be sent to the email address in your library record**. The message usually arrives within a couple of minutes.[1] It is sent by "DoNotReply@oclc.org" with the subject line "Request to manage library password. " The message contains a link that will let you securely set or reset your password. (Note: The link will expire in 24 hrs.) Click the link.

5. The "Change Password" screen will appear. For User Name enter your DTS ID (or barcode if you are a Community User). Enter a new password of your choosing as per instructions on the screen.

    Change Password

    Your password will be case-sensitive, and must be six characters or more, with at least one non-alphabetic character. The characters semicolon (;), colon (:), apostrophe ('), and period (.) are not allowed.

    User Name   [   ]

    New Password   [   ]

    Confirm New Password   [   ]

    [Change Password]

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[1] If you do not receive the message, ask library staff to verify or change the email address in your record. Contact library@dts.edu or 214-887-5280 for help.

6. If you misplace or forget your password, it can be reset by repeating these steps.

The library uses your personal WorldCat Account to control access to ALL library databases, not just WorldCat. For example, if you are off campus and you click a link on the library website to use the ATLA database, you will see the DTS EZProxy screen, then the WorldCat login screen, and then be connected to ATLA. So your WorldCat password is your all-purpose library password.